

Co-op Minutes - June 8th, 2011

7:30 pm

Present: Dorothy Colson., Joe Suppes, Karen Taylor, Matt Tirpak. John Franzese., Richard Vilmur, Caitilin Schlitt, Ross and Lorretta Lassandro. Kathy Sparks absent due to surgery

To Report:

1. Total Loan/Gifts received for the move - \$20055 – received funds even recently!
2. Made \$6,000.00 by Saturday
3. Non-stop Thursday, and good part of Saturday. Need 3 people up front at all times – maybe 2nd cash register soon.
4. By Tuesday – 23 new members, 6 renewals, 84 guests
5. Produce coolers stopped leaking special thanks to Gary F and John F!!! GADS
6. Extra electric was installed so nothing would shut down – thank you Matt T. – and LED lights in the Dairy cooler – Dorothy can't remember if she ever had them

Concerns Brought Up and Solutions Offered:

1. Freezer and refrigerator problem on first pillar– loose circuit – or what? - **MATT will look in to.**
2. Box needed to attach to sign – in two weeks! Do we have one? - **YES we have per Ross and Matt**
3. Need second phone line for debit machine! –**John and Karen will look into DSL Monday– get computer and phone package**
4. Air conditioner not working in the front – **Sharon Bellino is taking care of**
5. Do we offer members who helped move a discount in June – brought up by Richard Vilmur and Jon Panozza. – **Yes, Karen will send out an e-mail offering 20% for those who want to receive a reward in June.**
6. Richard Vilmur wants to create a financial model/plan – **Yes we agreed to. He has an excel program. We can give him the same information we give Doug Peterson – (our accountant). He can work with Doug, Dorothy and Karen. Joe says we need to work with distributors to get our prices down as well.**
7. Staffing Concerns – too little staff when busy & needing greeters is an additional job! - **John suggested getting more people from GSU or community Service – Karen said still someone has to train. Karen suggested going non-members, Dorothy doesn't not way, nor was anyone else on board. However Karen cannot continue to put in a full time position and Caitilin Schlitt will be moving soon. Decision – we need managers for jobs we do for volunteers to call. We currently have managers for Cheese Cutting and Produce, possibly cashiers. We need manager for weighers, cleaners and greeters as well. Karen to put out e-mail. And weighers and cheese cutters need to be scheduled so they don't conflict with equipment needs. This is a big and ongoing problem. Joe said it took two years for Sun Rise to settle down – Let's hope it's quicker.**
8. **Richard Vilmur Joined the Board. All in favor!**

Need to do by June 21st for second Fire Inspection – a services offered tonight:

1. One metal shelf removed by fire alarm – 3 feet needed – **taken care of tonight**

2. Cap removed from Smoke detector – **Ross took care of**
3. Fire Extinguisher mounted up front – **Joe mounted**
4. GFC outlets in both bathrooms – on light switch okay – **Matt will take care of**
5. Circuit Breakers all marked – **Matt, Joe, Ross, etc., will accomplish**

Also need from Health Dept:

1. Exterminator contract - non toxic – **Karen secured Dave Weber for a six times a year contract/non-toxic.**
2. Rug cleaning contract – to do. – **Karen will look into and secure**
3. Sturdy 6” off floor rack designed for maximum space in walk in cooler – **Joe, John and Gary to take care of.**
4. Tags continued of ingredients on shelves – **Kathy Sparks Sue Bruninga to address.**

Additional Needs Noticed:

1. Security System of some kind. – **Karen looked into ADT – unwanted package – Alarms at both doors, panic button, motion detector - \$250 initial fee and \$36/mo. Jeff B. found same deal on Line - \$100.00. We are still all looking! We decided we want cameras, panic button and mirrors.**
2. More flyers – **Karen has been doing and paying – Ask Sandra Z to adjust hours on her card – send to Joe to get a good deal on copies.**
3. Mirrors for theft – **Joe to look into and purchase.**
4. Continued staffing of 3 people up front and many weighers and cleaners
5. Refrigerators gone from Stawicki – **Ross will call someone he knows**
6. Purple shelf removed. – Joe said he will take care of.
7. Farmers Market set-up for marketing! – **John is still working on getting in. We were late applying.**
8. Get rid of Guest pass – **go non-member – Karen brought up issue – no change at this time.**
9. Problems with staffing. Need someone on consistent weighers
10. Need to program cash register for July all %'s – **John to have son do this**
11. Including Non-Organic produce was brought up by John F. and Karen T so people could afford the non-harmful produce. – **Dorothy does not want, neither Richard Vilmur. Joe says this is a core piece of our membership and should be taken slowly if at all. Joe suggestd we need to look into cheaper suppliers of organic produce, (Albert's?). Decided this was a conversation for later.**
12. Main Street Nights requested our presence – **Too much to do now.**

Less Important Desires:

1. Request Bike rack and/or bench from village – **Follow up with Sharon later.**
2. Look into recycling costs for bin - **John R agrees to take our boxes once a week.**
3. Chairs inside up front for seniors – **We all want – no action yet.**
4. Toy room toys, rug, books, small desk and 2 chairs, safe shelves and protected brick edges – **Joe brought some toys, says he has a small desk. Karen to buy two chairs from Ikea. Still need rugs, books.**

Adjourned: 10:00 pm